



Giving Hope ♥ Helping Families ♥ Blessing Lives

MANDATORY DOCUMENTS REQUIRED

(Effective November 18, 2017)

- Rental Agreement or Signed Letter (if renting a room) from the Head of household and a copy of a utility bill with the same address. If no rental agreement or if you own your home we will need 2 utility bills with your address.
- **Proof of All Income:**
 - Passport to Services from DPSS which includes Cash Aid and Foods Stamps (Current Month). **We will no longer accept NOA for Cash Aid and Foods stamps!!**
 - Current Check Stubs for One Month Income
 - Unemployment Check Stubs / Denial Letter
 - Social Security Award Letter (Current Year)
 - Income in Kind and/or Sworn Statement of cash earnings. (Sign Pantry Affidavit Form)
 - Court Ordered Child/Spousal Support
 - Retirement, Annuity, School Grants
- ID's & Social Security cards for All Adults (18 years and older) **IN THE HOME**
- SS Cards (U.S.A. born) or Birth Certificates (born out of the U.S.A.) for all CHILDREN under 18 years in the home
- Head of household must apply for assistance.